

Article XX. Workspace and Materials

Section 1.

The University shall provide reasonable access to facilities, services, texts and instructional support required for the position **and project(s)** as determined by the Employer. Examples of workspace and materials that may be required include, but are not limited to:

- A. Office and desk space and telephone;
- B. A computer with internet access;
- C. Storage and laboratory space;
- D. Mailbox;
- E. Office supplies;
- F. Texts and/or reading material; and
- G. Printing facilities.

Section 2.

Employees shall be reimbursed for ~~materials and services that are not provided to the employee by the department, but are determined by the supervisor to be required for the~~ **position and project(s)**. Reimbursement must be approved by the supervisor ~~and, in cases of sponsored project related materials, by the Principal Investigator, prior to their purchase.~~

Section 3:

In those cases where an employee fails to return the provided materials or equipment upon separation from the University, the employee may be required to reimburse the Employer the depreciated value of the items.

- Deleted: required job related
- Deleted: ,
- Deleted: **job**
- Deleted: as defined and approved by their supervisor or
- Deleted: and services that are not provided to the employee by the department.